



Chideock Parish Council

CHIDEOCK PARISH COUNCIL AGENDA

Chideock Village Hall, Main Street, Chideock DT6 6JW

Email: chideockparishcouncil@gmail.com

Website: www.chideockparishcouncil.com

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting of Chideock Parish Council to be held on:

**Tuesday 25th November 2025, commencing at 7.00pm at
Chideock Village Hall, Main Street, Chideock DT6 6JW**

1. APOLOGIES FOR ABSENCE

To receive apologies for absence from Council members

2. RESIGNATION OF LOCUM CLERK/RFO

For information only

3. DISCLOSURE OF INTERESTS

To receive declarations of interest and grants of dispensation

4. MINUTES

To approve the minutes of the meeting held on 28th October 2025 and sign the same

5. POLICIES

To consider a review of the following policies:

- i. Volunteer Policy and Procedure
- ii. Memorial Benches and Trees Policy

6. PUBLIC PARTICIPATION

An opportunity for members of the public to make a comment/statement (maximum 30 minutes)

7. DORSET COUNCIL MATTERS

To receive a report from Cllr Simon Christopher, Dorset Council Ward Councillor

8. DORSET POLICE MATTERS

To receive a report from PCSO Alex Bishop

9. FINANCIAL MATTERS

All papers circulated prior to the meeting

- i. To consider the finance reports and payments list for approval
- ii. To approve the bank reconciliation
- iii. To agree that the outgoing Locum Clerk process the November payments on 26.11.25 following approval of the payments list under agenda item 9i
- iv. To agree new Councillor signatories for the bank account
- v. To consider the BLAP funding contribution for 2026/27 - £139.53
- vi. To consider the DAPTC subscription for 2026/27 - £331.04

- vii. To confirm that the F&GP meeting will take place on Tuesday 2nd December at 7pm which will include the budget and precept setting for 2026/27

10. PLANNING MATTERS

To consider any planning applications, appeals or enforcements in circulation

- i. P/HOU/2025/06259 – 4 Winniford Close, Chideock DT6 6SA – Proposed two storey side extension – comments by 26th November 2025
- ii. P/HOU/2025/05999 & P/LBC/2025/06000 – Silverbridge Cottage, Hell Lane, North Chideock DT6 6LG – Internal alterations to layout. External alterations to form new doorway and window – update
- iii. P/FUL/2025/04561 – Brighthay Farm, Brighthay Lane, North Chideock DT6 6JZ – Erect cover to area of hardstanding to act as dry storage for farm equipment – update

11. MOTIONS RECEIVED

- i. **Motion proposed by Cllr Crisp:**
To resolve that Chideock Parish Council 'honours' the original historic minutes of 1897 and resolves the following:
 - a) Chideock Parish Council negotiate with Smyths of Derby and the Contract to be in the name of Chideock Parish Council.
 - b) All invoices be addressed to Chideock Parish Council.
 - c) Chideock Parish Council pays the invoices directly.
 - d) This is for yearly maintenance only and any expensive repair will be discussed between Chideock Parish Council and the PCC.
- ii. **Motion proposed by Cllr Crisp:**
In accordance with the Grafton Bequest the Clapps Mead Management Committee will consist of all Councillors and with Anna Dunn representing the Roman Catholic Church and Mr. Peter Hunt representing the Church of England St.Giles Church. Request for members of the parish to join this Committee.
Note: The Clapps Mead Management Committee is separate from the Parish Council. However, it is the Parish Council that own Clapps Mead and is responsible for its maintenance and for all expenditure. Therefore, the Committee of Management and the Parish Council must work together.
- iii. **Motion proposed by Cllr Crisp:**
CLAPPS MEAD COMMITTEE OF MANAGEMENT 'terms of reference'.
To agree the original Terms of Reference' as detailed by the former Clerk Ms. S. Robinson.
- iv. **Motion proposed by Cllr Crisp:**
CLAPPS MEAD/CAR PARK/ WAR MEMORIAL VOLUNTEER WORK GROUP.
There will be a working group of volunteers consisting of but not limited to: Nick Mudford; Mick Kelson; John Sibley; Lynn and Peter Stapleton; Kevin and Val Heard, Lyn Crisp and George Dunn.
- v. **Motion proposed by Cllr Crisp:**
CLAPPS MEAD/CAR PARK/WAR MEMORIAL VOLUNTEER WORK GROUP 'TERMS OF REFERENCE'.
To adopt 'original Terms of Reference as detailed by the former Clerk Ms. S. Robinson.
Note: It is my understanding the previous Parish Council did not change or indeed have a Terms of Reference' so I suggest we return to the original as above.
- vi. **Motion proposed by Cllr Crisp:**
Chideock Parish Council address the issue of the groundwork levelling required as mentioned in the AVA Inspection Report. This work will commence as soon as the insurance is in place.

12. PARISH COUNCIL PROPERTY

To consider and agree any actions in relation to Parish Council property

- i. Clapps Mead Playing Field
 - a) Independent trampoline inspection – update
 - b) Parish Council insurance to include trampoline – update
 - c) Grafton Bequest and Management Committee – update
 - d) Play area annual inspection report:
 - play equipment action plan
 - 5 a side goals – reinstate eroded area and secure nets
 - blue bench – carry out repairs
 - e) Retrieval of Parish Council assets (lawn mower, hedge trimmer and strimmers)
- ii. Foss Orchard Car Park – emptying of ticket machine – update

13. OTHER PARISH COUNCIL MATTERS

To consider and agree any actions in relation to other council matters

- i. Parish Council .gov.uk domain email address – update
- ii. PCC – village clock annual servicing – meeting with PCC update
- iii. A35 Matters
 - a) Letter to National Highways – update
 - b) Miles Cross roundabout – update
 - c) Chideock Air Quality Annual Status Report 2023
- iv. Rights of Way
 - a) Additional signage for footpath/cycle path from Chideock to Bridport – update
- v. New Councillors Register of Interests technical issues
- vi. Clerk/RFO vacancy

14. CONSULTATIONS

To consider and agree the Parish Council's response in relation to current consultations

15. CORRESPONDENCE RECEIVED

To consider and agree any actions in relation to correspondence received

- i. Email from resident re. Defibrillator Maintenance Fund

16. ITEMS FOR CHIDEOCK NEWS, WEBSITE AND FACEBOOK

To consider and agree any items for inclusion in the Chideock News, Parish Council website and Facebook page

17. TO NOTE AGENDA ITEMS FOR THE NEXT PARISH COUNCIL MEETING

18. DATE OF NEXT MEETING

Tuesday 27th January 2026 at 7.00pm.

Signed by the Locum Clerk: *Jo Hughes*

Date: 19th November 2025