



Chideock Parish Council

Mrs Anna Dunn

1st March 2025

Dear Mrs Dunn

RE: FREEDOM OF INFORMATION REQUEST

Further to your email of 27th February I set out below our responses:

You asked for - a list of the grants that have been approved for this coming budget with costs

There is no list of grants available. You have been provided with the budget for 2025/26. For clarity I attach this again at Appendix 1. Line 5 gives the total budget for grants for that year.

You asked for - Budget Monitoring prediction for 24/25 Giving full details

I attach at Appendix 2 the most up to date version, which I understand was completed by the previous Clerk.

You asked for - Summary of accounts 24/25

This document does not exist and will be available at the end of the Financial Year – from April / May 2025.

You asked for - Receipts and payments for 24/25

Details of payments made since the employment of the new Clerk have been shown on the agenda and within the Minutes of each of the Full Council meetings. A schedule of receipts to date appears at Appendix 3.

From May 2025 there will be a monthly Cash Flow Forecast available as part of the minutes.

You asked for - Council Budget and precept 25/26

You have already been provided with this – Appendix 1. Further information on the precept can be found on the council's website under Minutes.

Yours sincerely

Chideock Parish Council

www.chideockparishcouncil.com

APPENDIX 1

2025 – 26 BUDGET

Operating Income

Percentage Increase	49.84%	65.83%	77.08%	
Precept	25300	28000	29900	
Other Income	2500	2500	2500	Est
VAT	500	500	500	Est
	28300	31000	32900	

01.4.24 C/F Balance 20,981.57

Operating Costs

Clerk Costs	14,370	14,370	14,370	
General Overheads	3500	3500	3500	Est
Clerk & Cllr Expenses	350	350	350	Est
Open Spaces Maintenance*	8100	8100	8100	Est
Donation / Grants	4000	4000	4000	
Other Costs**	1500	1500	1500	Est
BLAP Contribution	80	80	80	Est
	31900	31900	31900	
Shortfall	3600	900	-	
Add: from Cash Reserves	3600	900	(1000)	

*Open Space Maintenance		
Grounds Maintenance Contract	6000	
Bus Shelter	160	
Contingency	1940	
		8,100

**Other Costs		
Audit Fees (Internal & External)	1000	Est
Contingency	500	
		1500

APPENDIX 2

INCOME	Budget 2023/24		Budget 2024/25	% change	Increase / Decrease	2023/24 Band D	2024/25 Band D
Precept	£16,751.76		£16,884.63	0.79%	£132.86	Tax Base = 336.2	Tax Base = 339
Vat Refund	£1,043.33		£840.33	-19.46%		Band D Precept amount	Band D Precept amount
Rent for Flow Meter	£140.00		£187.18	33.70%		£49.83	£49.81
Rent for Electric Car Charging Point	£833.34		£833.34	0.00%			
							Decrease for the year
TOTAL PREDICTED INCOME	£18,768.44		£18,745.48	-0.12%			£0.02
EXPENDITURE							
Clerk's Salary (Gross)	£5,950.44	Clerk Costs	£5,200.00	-12.61%	See over		
Clerk's Travel	£100.00	Clerk Costs	£150.00	50.00%			
Councillor's Travel / Phone calls etc	£50.00	Expenses	£50.00	0.00%			
Clerk's Office Allowance	£84.00	Clerk Costs	£84.00	0.00%			
Postage/Phone	£60.00	Overhead	£60.00	0.00%			
Stationery (V)	£60.00	Overhead	£60.00	0.00%			
Stationery - print cartridges etc (V)	£80.00	Overhead	£100.00	25.00%	Inflation		
Training - Clerk & Councillors	£0.00	Overhead	£0.00	N/A	£329 in Reserve - though some will be used during 2023/4		
Internal Audit	£150.00		£60.00	-60.00%	Confirmed by Cliff Allen		
Insurance	£630.00	Overhead	£700.00	11.11%	Assumption of 18% increase to £590 premium in 2023		
Room Hire	£520.00	Overhead	£506.00	-2.69%	See over		

Subscriptions	£310.00	Overhead	£290.00	-6.45%	See over		
Quarterly Playing Field Inspections	£190.00	Open Space Maintenance	£190.00	0.00%	Confirmed by Ken Hussey		
Routine Playing Field Maintenance (V)	£3,000.00	Open Space Maintenance	£3,000.00	0.00%	Ditch, brook and culvert clearing + repairs		
Clapps Mead Mowing (V)	£1,620.00	Open Space Maintenance	£1,782.00	10.00%	Confirmed by BTC		
Clapp's Mead Reserve	£1,000.00	Open Space Maintenance	£1,000.00	0.00%	Fund = £2233.95 + £1,000 in 2023-2024 Budget, less cost of goal posts (Note 1)		
Foss Orchard Car Park Resurfacing / Maintenance	£250.00	Open Space Maintenance	£250.00	0.00%	Fund = £17374.14 + £250 in 2023-2024 Budget (Note 1)		
Foss Orchard Car Park River Bank Maintenance	£250.00	Open Space Maintenance	£250.00	0.00%	Fund = £13081.39 + £250 in 2023-2024 Budget (Note 1)		
Community Fund Grant	£500.00	Grant	£0.00	-100.00%	Fund = £4679.69 + £250 in 2023-2024 Budget (Note 1)		
3 Year Village Clock Servicing Grant	£250.00	Grant	£250.00	0.00%			
Cemetery Grass Cutting Grant / Maintenance	£700.00	Grant	£725.00	3.57%	Confirmed amount		
Grants Contingency	£0.00	Grant	£500.00	N/A			
External Grants	£1,835.00	Grant	£2,360.00	28.61%			
Bus Shelter Maintenance	£160.00	Open Space Maintenance	£160.00	0.00%	4 @ £40		
Salt/Grit for Winter	£200.00		£0.00	-100.00%	£336 in reserve + £200 in 2023-2024 Budget		
Recharge of Parish Council Election Costs	£500.00	Overhead	£500.00	0.00%			

War Memorial Maintenance (V)	£250.00	Open Space Maintenance	£250.00	0.00%	Reserve = £750 + £250 in 2023-2024 Budget		
Contribution to Bridport Local Area Partnership	£69.00		£74.48	7.94%	New value provided by BLAP		
HugoFox for Website (V)	£0.00	Overhead	£144.00	N/A			
DAPTC for e-mail account	£0.00	Overhead	£50.00	N/A	Per DAPTC advice		
TOTAL PREDICTED EXPENDITURE	£18,768.44		£18,745.48	-0.12%			
ALL EXPEDITURE MARKED V INCLUDES VAT WHICH CAN BE RECLAIMED AND IS SHOWN UNDER PREDICTED INCOME							
Treasurer's Reserve at 30/09/2023	£18,428.17	of which £16,043.66 is Restricted Reserve,					
		leaving £2384.51 as General Reserve, of which £600 is Cash Flow Reserve					
Note 1 - Fund values as at 31/12/2023							
Clerk's Salary.	£4,471.20		2023-2024 amount following increase				

	£4,918.32		Assuming 10% increase for 2024-2025				
	£5,200.00		Plus allowance for overtime				
SUBSCRIPTIONS							
DAPTC	2023/4 - £234.77			£246.04	4.8% increase confirmed		
CPRE	2023/4 - £36			<u>£39.60</u>	Assuming 10% increase		
				-			
Total				£285.64			
VILLAGE HALL HIRE							
10 full meetings @ £22 per session	£220.00		Cost increase to £22 confirmed				
Annual Village meeting	£22.00						
Assume 12 other uses of Hall @ £22	£264.00						
Total	£506.00						
INSURANCE							
Last year's net premium							
Increased by 4%							
Plus Insurance Premium Tax at 12 %							

Total						
VAT CALCULATOR at 20%						
Item	Gross amt		VAT amt	Net amt		
Stationary	£60.00		£10.00	£50.00		
Print cartridges	£80.00		£13.33	£66.67		
Playing Field Maintenance	£3,000.00		£500.00	£2,500.00		
Clapp's Mead Mowing	£1,782.00		£297.00	£1,485.00		
HugoFox for Website	£120.00		£20.00	£100.00		
Predicted total VAT	£5,042.00		£840.33			

APPENDIX 3

CHIDEOCK PARISH COUNCIL - RECEIPTS

RECEIPTS		
DATE	DESCRIPTION	AMOUNT
01/04/2024		
29/04/2024	Precept	8,442.50
3.5.24	Swarco	833.34
8.5.24	Swarco	833.34
21.5.24	Oosthuizen Parking*	120.00
2.9.24	G Bailey (Car Park	60.00
4.10.24	Throp Foss Orch	30.00
7.10.24	Transfer	10,000.00
7.10.24	Transfer	10,000.00
7.10.24	Transfer	10,000.00
7.10.24	Transfer	10,000.00
10.10.24	Harris	120.00
11.10.24	Harris	120.00
10.9.24	Elliott (Car Park)	120.00

11.9.24	Environment Agency	187.18
24.9.24	FOCM	30.00
27.9.24	Precept	8,442.50
	<input type="text"/>	
23.10.24	Hugo Fox	35.97
	<input type="text"/>	

21.11.24	Aidan Biggins (Training)	30.00
12/01/1900	SWARCO	167.34

VAT Refund

Total Receipts 59,572.17